Landlords' Expo 2017 & Safety Event

Thursday 21st September 2017

PLYMOUTH GUILDHALL
Royal Parade Plymouth PL1 2AD

You are invited by Westcountry Landlords Association to exhibit at this prestigious event. Designed specifically around the needs of Landlords within the city and the Westcountry region. We are also celebrating our 10th anniversary!

Background

- The Annual Landlord Expo an event aimed primarily at private landlords, letting/managing agents
- This event is organised by Westcountry Landlords Association - a similar successful event was also held last year and the many years previously.
- It is anticipated that a large number of landlords and members of the public will be attending this event in Plymouth

Format

- The Landlords' Expo will be in a the format of exhibitor stands from relevant Local Authority/Council departments and partner organisations of use to private landlords
- In addition commercial companies are invited to exhibit
- A table will be provided on which you will be able to display any promotional material products (leaflets, booklets, posters, business cards etc.) Although (if required) you will need to provide your own display boards—(details of these may be obtained from companies either listed in the Yellow Pages or the Thomson Directory)

Aim of the event

- The aim is to provide landlords, letting/managing agents to increase the quality of accommodation available to rent and make most of the services available, in addition to providing them with the latest legislation requirements. In turn this will contribute to raising the standards of good and well intentioned landlords, possibly persuading investors to invest in the private rented sector
- To guide and help private landlords, letting/managing agents embrace the services providers and to inform them on the latest legislation and how it may affect them.

Venue

- Plymouth Guildhall Royal Parade Plymouth PL1 2AD

Date and Time of this event

- The date of this event is Thursday 21st September 2017
- Open to the public from 12 noon — 6pm
- Access for exhibitors to set up their stand is from 10am onwards on the day
  (Please allow sufficient time for the opening of the event at 12 noon)
- The event close is programmed for 6pm to the public
  Exhibitors will have plenty of time after the closure for dismantling etc
  (we therefore request that exhibitors stands / displays remain until 6pm)

Who will be attending ?

- The event will be open for all private landlords, both experienced or otherwise.
- Those with large property portfolios or individuals considering investing/entering the property rental market and landlords with a single property and letting /managing agents.

Benefits to Expo 2017 Exhibitors

- Advertising your services to a wide coverage of private landlords, letting agents and members of the general public who may also be interested in attending.
- Direct contact with private sector landlords/general public
- Seminars running throughout the day
- Press and media coverage

What will it cost you and what is provided?

- A charge of £100 will be payable by each exhibitor
- The stand/table + covering (approx 8ft in length by 2ft width) supplied with two chairs for each exhibitor
- There will be two buffet vouchers provided for each stand
- Car parking — front car park for unloading **ONLY** and limited parking in a nearby pay and display car park on a '*first come first served basis*'— other pay and display car parks also available nearby, please request a "**Parking Voucher**" on arrival —**- Only ONE issued per exhibitor.**
- Each exhibitor will be responsible to provide their own display boards for their stand
- Please note that once confirmation has been issued to an exhibitor the charge will not be refunded due to limited spaces available

Programme Overview

- Visitors will be able to view the stands commencing at 12 noon until the close at 6pm

Refreshments

- Each exhibitor will be issued (at the venue, prior to the start) TWO vouchers which will entitle exhibitors up to two FREE buffet meals
- Please note: If extra vouchers are required please add £5 per voucher required.
- Refreshments will be available.

Bookings

- The commercial exhibitors places are limited—selection will be on a 'first come, first served' basis in order that we ensure a wide selection/variety of exhibitors
- All bookings / cheques should be received by **11th September 2017** at the latest to secure a place
- Please ensure that your cheque accompanies your booking form (enclosed/attached) please make payable to: Westcountry Landlords Association
- Confirmation email will be sent and receipts will be issued at the event upon receipt of above

Contact Us —should you need to:

- If you have any queries or questions please contact us at:
  Westcountry Landlords Association P.O. Box 454 Plymouth PL3 4WL
  Tel: (01752) 242980 Mobile: 07970 437621
  email: landlords4landlords@hotmail.co.uk
  website: www.wlainfo.co.uk

May we take this opportunity of thanking you for your interest in exhibiting at this Expo

** Please notify all your clients on your database of this event**

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Commercial Exhibitor Stand

Thursday 21st September 2017

Booking Form

Please send a cheque made payable for the correct amount (**£100 per stand / space includes up to TWO FREE buffet vouchers**) when applying for a commercial exhibitor place.
Cheque payable to:

Westcountry Landlords Association
(remember to add **£5** or each additional voucher if required).

Your remittance will be receipted accordingly

Please return this form and cheque by 11th September 2017 to:

Westcountry Landlords Association
P.O. Box 454
Plymouth PL3 4WL

Date:_____

Contact Name: _____

Company Name: _____

Company Address: _____

Contact Telephone Number: _____

Email address: _____

Do you require electricity ? — Please state: YES // NO (Delete as necessary)

Details of the services your company offers:

_____

Is your company your organisation if affiliated or accredited—if so, please give details:

_____

Persons attending:

_____

Extra buffet vouchers required? — please state number: _____
(* If required please add £5 per delegate/head)

Please remember to enclose your cheque with this booking form (Stamped addressed envelope enclosed)

For office use:
Confirmation /Receipt Sent ☐ **Addt.Meals** ☐ **Date Sent:**_____ **Paym Details: CASH/ CHQ NO:**
Other: _____